PRIVACY POLICY

Purpose and Scope

This policy outlines how Breakers WA Swim Club (the Club) collects, uses and protects personal information. This policy applies to all members, coaches and volunteers. We are committed to protecting your privacy in accordance with the Australian Privacy Principles.

Information We Collect

We collect information necessary for the safe and efficient operation of the club, including:

- Personal Details: Name, date of birth, and gender (required for squad placement and competition).
- Contact Information: Email, phone number, and residential address.
- Medical Information: Relevant health conditions or allergies (athlete safety on deck).
- Financial Information: Bank details or credit card information for fee processing and any purchases of clothing through the uniform store.
- Performance Data: Race times, attendance records, and trial assessments.

How We Use Your Information

Your data is used specifically for:

- Squad Management: Managing transitions, attendance, and coaching requirements.
- Financial Administration: Invoicing for squad fees, camps, events and any purchases of clothing through the uniform store.
- Communication: Sending club notices, newsletters, and emergency updates.
- Compliance: Meeting the requirements of Swimming WA and Swimming Australia for membership and insurance.

Third-Party Data Sharing

The Club utilises specialised secure platforms to manage its operations. These platforms, including Udio and Swim Central, are specifically used for the purposes outlined above.

Photography and Social Media

The Club may take photos or videos during training and events for promotional or technical coaching purposes. Members provide consent for image use upon registration, however individuals may opt-out or withdraw consent at any time by notifying the Club Secretary in writing.

BREAKERS SWIM CLUB

Data Security and Storage

We take reasonable steps to protect your information from unauthorised access:

- Access Control: Only authorized Committee members and the Head Coach have access to relevant member data.
- Digital Security: We utilize password-protected accounts and where practicable Multi-Factor Authentication (MFA).
- Physical Records: Any hard-copy documents containing personal data are stored in a secure, locked location.

Access and Correction

Members have the right to access the personal information we hold about them and to request corrections. Most details can be updated directly by members through their Udio or Swim Central profile.

Complaints

If you have concerns about how your privacy has been handled, please contact the Club President or the Secretary.